



Student Print Chargeback Agreement

Charges for your printing that occurs on a college print chargeback system in the College of Arts and Architecture (i.e. Pharos Uniprint and/or Colorbyte Imageprint) during the 2016-2017 school year will be applied to your Bursar account. These charges are available for review under your Bursar account after they have been applied, the dates of which are determined by the department. Note there are sometimes delays in the Bursar posting charges to accounts. These charges are non-refundable once applied to your Bursar account, and any credit requests must be submitted before such time as your account is closed. Accrued balance and transaction history for the academic year can be viewed on the release stations at any time where available, or requested from AAIT.

Due to Bursar billing dates, graduating students will receive charges on their account approximately two weeks before the end of the semester, and then again immediately following the last day of final exams for the charges accrued in those final weeks. You agree to remit payment for these charges even if they do not appear on your Bursar account until after commencement day. Graduating students will have their printing account disabled at the end of final exam week. Students not graduating will have their accounts disabled at the end of summer when this agreement expires.

Print prices are posted near each printer and displayed on the release station screen savers, as well as on the AAIT website at <http://ait.psu.edu/> in the printing section for your specific department. Any changes to these prices will be announced by email and updated on the website. You agree to these prices as listed and any adjustments that may occur during the term of this agreement.

I, _____, agree to allow the College of Arts and Architecture to apply all printing charges from the print chargeback system to my Student Bursar Account for the 2016-2017 academic year, and agree to pay all said charges in full.

I also authorize The Pennsylvania State University to apply any Federal Financial Aid I receive toward any above-mentioned charges assessed to my student account. Penn State may continue to apply my student aid funds for this purpose until I rescind my authorization, in writing.

PSU ID # (9 digit on card) _____ PSU UserID (e.g. xyz123) _____

Department/ Major _____ Major Year _____

Signed _____ Date _____

This form must be completed and returned to AAIT to obtain an active print account for the stated year.